



MTD – Generate Access Tokens

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Author: Sonia Devi

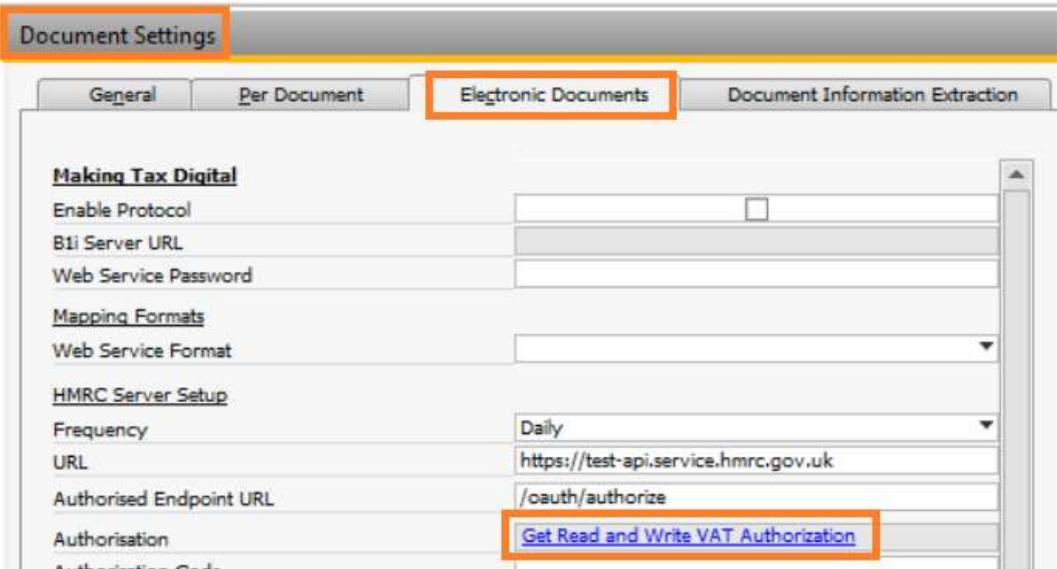


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GENERATE ACCESS TOKENS

- If your MTD submission fails, then check if the access tokens have generated successfully from HMRC website.
- Go to Administration > System Initialisation > Document Settings > Select the Electronic Documents tab.
- Click on the 'Get Read and Write VAT Authorisation' link.



- This will open the HMRC website where it will ask you to sign in using your HMRC government ID.

Sign in

Enter your Test User credentials to sign in.

User ID

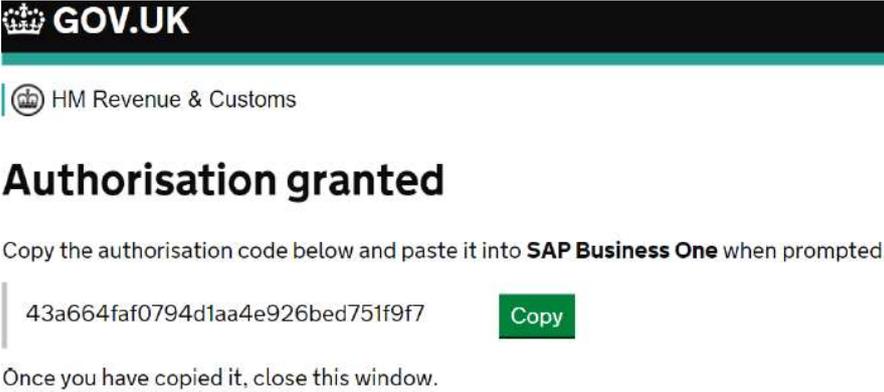
Password

[Sign in](#)

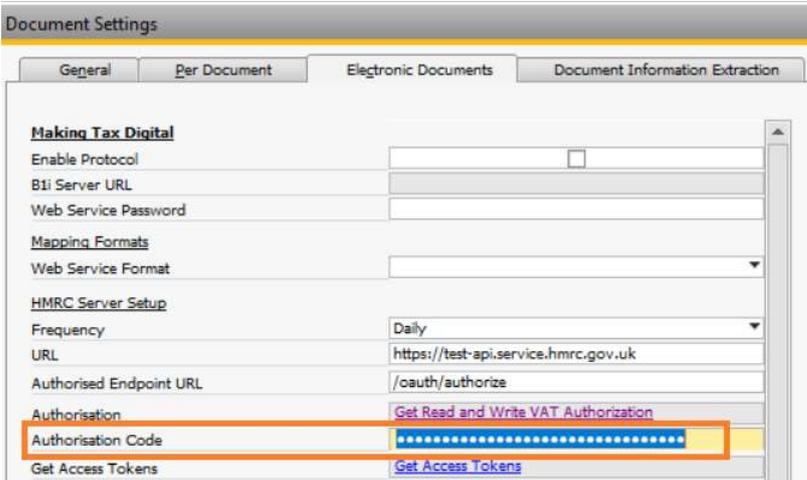
- Grant authority to allow SAP Business One to connect. (This may not always appear)



- Once authorisation is granted, copy the authorisation code.



- Paste the authorisation code to the 'Authorisation code' field within document settings. Then click on the update button and close the document settings page.



Generate Access Tokens

- Go back into document settings window and select the link 'Get Access Tokens'.

The screenshot shows the 'Document Settings' window with the 'Electronic Documents' tab selected. The 'Making Tax Digital' section is expanded, revealing several configuration options:

- Enable Protocol:** A checkbox that is currently unchecked.
- B2i Server URL:** A text field.
- Web Service Password:** A text field.
- Mapping Formats:** A section header.
- Web Service Format:** A dropdown menu.
- HMRC Server Setup:** A section header.
- Frequency:** A dropdown menu set to 'Daily'.
- URL:** A text field containing 'https://test-api.service.hmrc.gov.uk'.
- Authorised Endpoint URL:** A text field containing '/oauth/authorize'.
- Authorisation:** A text field containing 'Get Read and Write VAT Authorization'.
- Authorisation Code:** A text field containing a series of dots.
- Get Access Tokens:** A button with the text 'Get Access Tokens', which is highlighted with an orange border.

- This will then open a web page and the message **"Granted you can close the page"** is displayed.
- Now try to submit your VAT return.

Generate Access Tokens